



WIMBORNE ORIENTEERS

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CHILD PROTECTION/WELFARE OFFICER - JOB DESCRIPTION

JOB TITLE: Child Protection/Welfare Officer

RESPONSIBLE TO: The Club Committee and Mike Hamilton BOF

SKILLS REQUIRED:

- Approachable with friendly manner
- Good listener
- Well organised
- Motivated
- Prepared to pass on concerns to professional agencies when necessary

JOB PURPOSE:

To act as the club's point of contact for any child protection/welfare issues

MAIN DUTIES - JOINT RESPONSIBILITY:

- 1) Ensure that the child protection procedures are understood and adhered to by all members
- 2) Establish and maintain the complaints procedures
- 3) Attend the Sports Coach UK workshop 'Good Practice & Child Protection'
- 4) Be familiar with current child protection legislation and The Children Act 1989
- 5) Understand the BOF child protection procedures, rules and regulations
- 6) In the event of a complaint being made ensure that the complaints procedures are met and see the procedures through to the final decision